

DOCUMENTS REQUIRED FOR PASSPORT APPLICATION

REQUIREMENT	Above 18 years old		Below 18 years old		
	60 years old and above	18 years old and above	Between 13 - 18 years old	Under 13 years old	New born baby
Complete form (IM.42)	No Form Required	No Form Required	No Form Required	No Form Required	YES
Applicant must present at the counter	YES	YES	YES	YES	YES
Original Malaysian Identity Card (IC)	YES + Photocopy of IC Front and Back	YES + Photocopy of IC Front and Back	YES + Photocopy of IC Front and Back	YES + Photocopy of IC Front and Back	N/A
Original Malaysian Birth Certificate / Borang H (formerly W) / Citizenship Certificate if born outside Malaysia	N/A	N/A	YES + Photocopy	YES + Photocopy	YES + Photocopy
Live Image capture at the counter	No. Photo Needed	No. Photo Needed	No. Photo Needed	No. Photo Needed	PHOTO NEEDED For Child up to 2 years, please provides 2 passport photos with white background
Father / Mother need to present with Malaysian IC, Passport, Permit and Married Certificated	N/A	N/A	YES + Photocopy of IC Front and Back + Married certificate if foreign mother	YES + Photocopy of IC Front and Back + Married certificate if foreign mother	YES + ORIGINAL DOCUMENT (IC, Passport, Permit & Married Certificate) of both parents + Photocopy
If No Parent, Legal Guardian need to present with Malaysian IC, Passport, Permit and Married Certificated	N/A	N/A	YES + Photocopy of IC Front and Back + Court Order Of Child Custody / Certificate of Adoption	YES + Photocopy of IC Front and Back + Court Order Of Child Custody / Certificate of Adoption	YES + ORIGINAL DOCUMENTS (IC, Passport, Permit) + Court Order Of Child Custody / Certificate of Adoption + Photocopy
A1B1 Form and copy of parent/legal guardian IC / Court Order of Child Custody (Fax / Email)	N/A	N/A	Only when both parents / legal guardians are in Malaysia. Documen need to be certified by Immigration Officer. Form must be signed by parents and witnessed by the Immigration Officer at the nearest Immigration Office		
Proof of Leave to remain in United Kingdom / EU / Work Pass / Student Pass / Spouse Visa / Long Term Pass	YES (if it is on previous passport, please bring the old passport with you) + Photocopy	YES (if it is on previous passport, please bring the old passport with you) + Photocopy	YES (if it is on previous passport, please bring the old passport with you) + Photocopy	YES (if it is on previous passport, please bring the old passport with you) + Photocopy	YES (if it is on previous passport, please bring the old passport with you) + Photocopy
Marriage Certificate	N/A	N/A	N/A	N/A	Parent Married Certificate + Photocopy
Ammendment / Additional Form IM.42b-Pind. 2/93)	If it is on previous passport, please bring the old passport with you + Original married certificate	If it is on previous passport, please bring the old passport with you + Original married certificate	N/A	N/A	N/A
Fees (CASH ONLY)	£21.00	£41.00	£41.00	£21.00	£21.00